

**MINUTES OF MEETING
URBAN ORLANDO
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Urban Orlando Community Development District was held on Wednesday, November 17, 2021, at 8:30 a.m. at Grace Hopper Hall and via Zoom Video Communications.

Present and constituting a quorum were:

Diana Pienaar	Chair
Jim Schirtzinger	Vice Chairman
Kristin Chapman	Assistant Secretary
Anne Coppenhaver	Assistant Secretary (via telephone)
Matthew Williams	Assistant Secretary (via telephone)

Also present were:

Angel Montagna	District Manager
Julie Yevich	Inframark
Tucker Mackie	District Counsel (via telephone)
John Woods	District Engineer
Bill Patterson	District Agent

The following is a summary of the actions taken.

FIRST ORDER OF BUSINESS

Roll Call

Ms. Pienaar called the meeting to order and Ms. Montagna called the roll.

SECOND ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

THIRD ORDER OF BUSINESS

Consent Agenda

A. Approval of the Minutes of October 20, 2021 Meeting

On MOTION by Ms. Chapman seconded by Ms. Coppenhaver with all in favor, the October 20, 2021 minutes, as amended, were approved.

B. Approval of Invoices

On MOTION by Mr. Schirtzinger seconded by Ms. Chapman, with all in favor, the invoices were approved.

FOURTH ORDER OF BUSINESS

Authorizations and Actions

A. District Agent

- Mr. Patterson reviewed his report.
- New landscaping on Broad Street medians.

On MOTION by Mr. Schirtzinger seconded by Ms. Chapman, with all in favor, the new landscaping of Jasmine and plants in the Broad Street medians in the amount of \$2,600.00 was approved.

- Landscaping on Broad Street

On MOTION by Mr. Schirtzinger seconded by Ms. Chapman, with all in favor, the new landscaping on Broad Street in the amount of \$2,100.00 was approved.

- Medians on Bennet – Cady Way Trail for \$9,200.00 is tabled until December.

- New sod on Pond 24

On MOTION by Mr. Schirtzinger seconded by Ms. Chapman, with all in favor, new sod on Pond 24 at \$8,500.00 was approved.

- Hoover Pumping - clean out and replacing parts on pump.

On MOTION by Mr. Schirtzinger seconded by Ms. Coppenhaver, with all in favor, clean out at \$1,825 and replacing parts at \$3,576.17 was approved.

- Rail project tabled for further research and defined scope of work from vendors.

FIFTH ORDER OF BUSINESS

Staff Reports

A. District Manager

i. October 2021 Financial Statements

On MOTION by Mr. Schirtzinger seconded by Ms. Chapman, with all in favor, the September 2021 Financial Statements were approved.

ii. Campus Suite Agreement

On MOTION by Mr. Schirtzinger seconded by Ms. Coppenhaver, with all in favor, the Campus Suite Agreement was approved.

iii. Change Directives #66

- A discussion ensued. Mr. Woods will contact the City to see if cost sharing of signs is possible.

On MOTION by Ms. Chapman seconded by Ms. Coppenhaver, with all in favor, the revised Change Directives #66 at \$12,384.90, adding two crosswalk signs and moving a sign, was approved.

iv. Motion to Assign Funds, Revised

On MOTION by Mr. Schirtzinger seconded by Ms. Chapman, with all in favor, the revised Change Directives #66, adding two crosswalk signs and moving a sign, at \$12,384.90 was approved.

B. District Counsel

- Ms. Mackie reviewed the Stormwater Legislation Update, with a due date of June 30, 2022.

C. District Engineer

i. Summary of Engineering Activities

- Mr. Woods outlined the Engineering activities.

D. District Agent

i. Grounds Maintenance Updates

ii. Encumbrance Report

iii. OPD Report

Mr. Patterson provided updates:

- The Holiday lights on Broad Street will be on after Thanksgiving.
- A resident reported a streetlight is shining into her window.

- North Buffer – landscape debris dumping.
- Cady Way Trail fence needs repair. There is no cost sharing with the City or County.

On MOTION by Mr. Schirtzinger seconded by Ms. Chapman, with all in favor, repairing the fence, with a not-to-exceed amount of \$1,500.00 was approved.

SIXTH ORDER OF BUSINESS

Supervisor Comments

There were no Supervisor comments.

SEVENTH ORDER OF BUSINESS

Adjournment

There being no further business,

On MOTION by Mr. Schirtzinger seconded by Ms. Chapman, with all in favor, the meeting was adjourned at 9:15 a.m.

Assistant Secretary/Secretary

Vice Chairman/Chairman